


# MINUTES

School 52 SBPT Meeting  
 Wednesday, March 20, 2019  
 4:00-5:00

Present: M. Ferguson, A. Simpson, S. Reuter, M. Calogero, L. Stark, A. Lyle, A. Mlian-Holmes

<u>Administration</u>	<u>Parents</u>	<u>Teachers &amp; Staff</u>		
M. Ferguson, Principal	J. Case	Term ends 2020	Term ends 2019	RTA Rep
A. Lyle, AP	J. Cruz	D. Branner	M. Calogero	A. Schultheis
	L. Stark	A. Milian-Holmes	S. Reuter	Term ends 2020
		L. Wheeler		
		A. Simpson		

Topic	Discussion	Action Items	Person(s) Responsible	Due Date												
Welcome: Agenda Review & Update																
Lesson Plan Components	Form on Google from 16-17 School Year – <b>see link below</b>  In August 2016 template created and approved by SBPT. This template was based on the recommendations from the State Review that cited us for lesson plans, differentiation and higher order questions.  SBPT revisited and agreed that these are the minimal components to be included in lesson plans, format to be determined by the teacher. We also discussed that differentiation may not be appropriate for every lesson, but should be considered and may be addressed via grouping of students.	<b>Tabled for next meeting due to quorums needed</b>														
Retention Policy	JANUARY: Retention John Bliss presented his thoughts and observations on district policies regarding servicing students at risk of needing to be retained. His three key points – early detection, effective communication, and a support plan. His proposal includes recruiting community volunteers and college teaching students to provide extra support.  <b>MARCH: John Bliss will present a one page summary of his proposal to the team and we will discuss.</b>	<i>John would like to table this at this time.</i>														
Professional Development MARCH 21	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Time</th> <th style="text-align: center;">Audience</th> <th style="text-align: center;">Topic</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1-3</td> <td style="text-align: center;">K – 2</td> <td style="text-align: center;">Be a Writer</td> </tr> <tr> <td style="text-align: center;">1 – 1:30</td> <td style="text-align: center;">Rest of Staff</td> <td style="text-align: center;">Testing Updates</td> </tr> <tr> <td style="text-align: center;">1:40 - 3</td> <td style="text-align: center;">Rest of Staff</td> <td style="text-align: center;">Cultural Responsiveness</td> </tr> </tbody> </table>	Time	Audience	Topic	1-3	K – 2	Be a Writer	1 – 1:30	Rest of Staff	Testing Updates	1:40 - 3	Rest of Staff	Cultural Responsiveness	<i>How are these topics generated?                      Based off the SCEP and CO Directives.</i>		
Time	Audience	Topic														
1-3	K – 2	Be a Writer														
1 – 1:30	Rest of Staff	Testing Updates														
1:40 - 3	Rest of Staff	Cultural Responsiveness														

			with Jason Willis	<i>Please share your ideas with SBPT or administration.</i>  <i>Please submit your ideas for next year!!!!!!</i>		
	3 – 3:30	All Staff	Restorative Practice Sharing: Peace Paths			
	3:30- 3:45	All Staff	RTA/United Way			
DTSE Review	<b>Share process and paperwork to be completed.</b>		April 10 -12			
SBPT Training	<b>Executive School-Based Planning Team Training Seminar</b> The Executive SBPT Training Seminar is Wednesday, April 3 at the Comedy Club at the Carlson. Registration and dinner begins at 4:30 pm, with the In-service from 5:15 – 7:10 pm. SEE DETAILED INFO BELOW					
Intervention Documentation: RCSD District Form Vs. SMART Action Plan	Which form would you like to use?  Who gets a SMART plan? Students at Level 1 & 2 SWD – will utilize progress notes Level 3 & 4 information will be communicated within the report card comments.		We agree that we will continue to use the SMART Action Plan until we are directed differently.			
Important Dates: 	<b>State Testing:</b> <ul style="list-style-type: none"> <li>• ELA – April 2 &amp; 3</li> <li>• Math – May 1 &amp; 2</li> </ul> <b>SBPT Training – April 3<sup>rd</sup></b> <b>PTO Pasta Dinner &amp; Talent Show – April 5</b> <b>DTSE Review April 10 - 12</b>					
OPEN						
18-19 SBPT	DATES: April 24 May 15					

**RESOURCES:**

Lesson Plan Template in Google Folder:

**Next Agenda Items:**

- Lesson Plan Components
- DTSE Feedback
- New SCEP
- Gentle Reminder Cupcakes by Michelle

# EXECUTIVE SBPT TRAINING SEMINAR

4:30 PM Registration and Dinner

5:15– 7:10 PM Inservice

Comedy Club at The Carlson

April 3, 2019

**Mission:** The mission of the Rochester City School District is to provide a quality education that ensures our students graduate with the skills to be successful in a democratic society and the global economy.

**Vision:** Every Child by Face and Name. Every Classroom, Every School. To and Through Graduation. **AGENDA**

- Welcome and Introductions, Mr. Dan Lowengard, Interim Superintendent
- Executive School Based Planning Team Committee: Its Function and Membership, Dr. Adam Urbanski and Dr. Tim Cliby
  - Relationship Building, Ms. Toyia Wilson, Chief of Schools
- Role of SBPT's and SBPT Bylaws/Ground-rules, Dr. Adam Urbanski
  - Constituency Decision Making, Dr. Cecilia Griffin Golden, Deputy Superintendent for Teaching and Learning
    - PANELISTS: MONROE AND SCHOOL 8
      - AGENDA SETTING
      - MINUTES
    - PANELISTS PERSPECTIVES
    - Small Group Activity
- Large Group Q&A, Ms. Makita Saloane, Pres., Parent Advisory Council (PAC)
  - EVALUATIONS
  - ADJOURNMENT